



# San Diego State University Associated Students CASE Board Co-Sponsor Event Evaluation

Due by: \_\_\_\_\_  
(1 week after event date)

Date of Event: \_\_\_\_\_ Program Title: \_\_\_\_\_

Time: \_\_\_\_\_ Location: \_\_\_\_\_ Audience Size (Total in Attendance): \_\_\_\_\_

Attach final budget and indicate who provided funding besides CASE: \_\_\_\_\_

1. What were the goals and intended learning outcomes of this event? Did the program accomplish its purpose and meet students' needs? \_\_\_\_\_

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2. What would you suggest to improve the program? \_\_\_\_\_

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3. How was the event promoted? How could the event have been better publicized? Please be specific and attach any advertising material used. e.g. flyers, newsletters, newspaper ads, radio, etc. \_\_\_\_\_

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4. What companies, resources, and organizations did you work with to organize the planning and execution of the program? List any telephone numbers and addresses of contacts. \_\_\_\_\_

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5. What technical equipment did you need? \_\_\_\_\_

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6. Would you recommend a similar program in the future? If so, what? \_\_\_\_\_

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7. Any additional comments or suggestions? \_\_\_\_\_

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8. On a scale of 1 to 10, 10 being an excellent program overall, this program was a \_\_\_\_\_.

Name of Organization: \_\_\_\_\_ Member's Name: \_\_\_\_\_

Current Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_