

**ASSOCIATED STUDENTS  
SAN DIEGO STATE UNIVERSITY**

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**AUTHORIZATION AGREEMENT FOR DIRECT DEPOSIT OF YOUR PAYCHECK**

Welcome to the Associated Students! One of the benefits that we offer our employees is the ability to have your paycheck deposited directly to your bank account. All you have to do is fill out the authorization below and attach a voided check from your checking account. On the **SECOND PAYDAY** following receipt of this form, your check will be deposited to your account! You will receive your pay stub for verification of wages earned and deductions taken.

I authorize the Associated Students, San Diego State University to directly deposit my paycheck to the account shown on my voided check. This authorization is to remain in force until I have notified the Associated Students in writing of its termination.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

I will pick up my first paycheck at the Aztec Center Business Office

I want my first paycheck to be mailed to: \_\_\_\_\_  
\_\_\_\_\_

Please attach a **VOIDED CHECK** here:

DEPOSIT TO:  
(Please circle one of the following)

Checking Account

Savings Account

**If a voided check cannot be attached, please provide the following information**

**Name of Bank:** \_\_\_\_\_

**\*Bank Routing ABA#:** \_\_\_\_\_

**\*Your Bank Account Number:** \_\_\_\_\_